

Graduate Application Form

Section 1 Applicant Details (Please tick the applicable box or print where specified)

Title: Mr Mrs Miss Other

Surname / Family name: First name(s) (in full):

Previous Family name (if applicable):

Gender: Male Female Date of birth: / / Country of birth:

First language: Nationality:

Passport number: Passport expiry date: / /

Have you ever studied at City College Oxford before? Yes No If yes, when? / /

Home/Permanent address:

.....

Postcode / Zipcode: Country:

Mobile number: Email address:

Correspondence/Agents address (if applicable):

.....

Telephone number: Fax number:

Section 2 Finance: How will your studies and maintenance be financed?

Self Family Government/Sponsor Employer

Please give details of employer/sponsor:

.....

Please note that if you are being sponsored by a government/sponsor, institution or employer you must provide a sponsorship letter.

Section 3 Programme of Study

Title of course applied for:

Year of entry: Month of entry:

Section 4 Education Details

Please provide details of your academic qualifications.

Please enclose evidence of your academic qualifications with your application (e.g. copies of certificate, transcripts)

Name of institution	Qualification achieved	Subject	Result/Grades	Attendance dates	
				From Month / Year	To Month / Year

Section English Language Proficiency

As part of the UKBA requirements, you must complete a Secure English Language Test (SELT) to prove your level of English meets the minimum requirements. City College Oxford will accept an IELTS or TOEFL score as evidence. Please provide details of your qualification below and send a copy of your certificate.

IELTS/TOEFL score: Date achieved:

Upper-Intermediate
CEF B2 = IELTS 5-6

Advanced
CEF C1 = IELTS 6.5-7

Proficiency
CEF C2 = IELTS 7.5-9

Section 6 Work Experience

Name of institution	Qualification achieved	Subject	Result/Grades	Attendance dates	

Section 7 Personal Statement

Please give the following information in support of your application: why you are applying for this particular programme; how you feel your past/current studies/experience supports your application; what you plan to do on completion of the programme.

If you are applying for the Postgraduate Diploma courses that require work experience, you must include information in relation to this. The required length of the statement is approximately 250 words.

Section 8 References

The College requires two references in support of your application. Please provide details of your referees below.

Referee's Name: Referee's Name:
Position: Position:
Institution: Institution:
Address/email: Address/email:
Relationship to you: Relationship to you:

Section 9 Criminal Records

Do you have any criminal convictions? Yes No

If yes, please give details:
.....
.....

Section 10 Accommodation (see website for details)

Would you like City College Oxford to arrange accommodation for you? Yes No

Start date (Saturday): / / End date (Sunday): / /

Host family Student residence

Do you have any special requirements? (e.g. vegetarian/halal food, no pets)

If yes, please specify:

Section 11 Airport Transfer (see website for details)

Would you like City College Oxford to arrange an airport transfer for you? Yes No One way Return

Date of arrival in Manchester: / / From:

Flight Code: Arrival Time: : (24 hour clock)

Airport transfer cannot be arranged until these details are provided.

Section 12 Disabilities / Special Needs Information

Do you have a disability or a medical condition that might require special arrangements or facilities? Yes No

If yes, please give further details:
.....

Section 13 Next of Kin / Emergency Contact

Full name:

Telephone number: Email:

Relationship to you:

Section 14 Additional information

How did you hear about City College Oxford?

City College Oxford website Former student Friend / family member Search engine / Internet

Education Fair / Exhibition Agent (please specify)

Others:

Section 15 Declaration

Declaration

I confirm that, to the best of my knowledge, information given in this form is correct and complete. I have read the Enrolment Terms and Conditions. I understand what they say and I agree to abide by the conditions set out, which I accept as conditions of this application.

Please refer to the website for Enrolment Terms & Conditions.

Student's signature:

Date:

Please return your completed application together with evidence of your academic qualifications to:

Admissions
City College Oxford
51 Cornmarket street
4th floor
Oxford, OX1 3HA

Telephone: +44 (0) 1865 722 326
Fax: +44 (0) 1865 249 540
Email: admissions@citycollegeoxford.co

Office Use Only